

911 Board Meeting Minutes

January 26, 2024

I. Call to Order: President Paul Harris called the meeting to order at 6:32 pm.

II. Roll Call: Attending were Paul Harris, president; Jimmy Carter, treasurer; Gene Nolker; and Perry Vandiver. Kim Davis, executive director; Amanda Collins, assistant director, were also present. Chad Burnine, secretary, Matt Nolker; and Lee O'Dell were absent.

III. Approval of Agenda: Jimmy Carter motioned to approve the agenda. Perry Vandiver seconded. All board members present voted in favor.

IV. Approval of Minutes: Perry Vandiver motioned accept the minutes as presented. Gene Nolker seconded. All board members present voted in favor.

V. Financial Report:

a. Approval of Financial Report: Chairman Harris noted that the financial reports were not reflecting the final payments for agency radios. Executive Director Davis advised that she would look into why. Perry Vandiver motioned to table the financials until the next regular meeting. Jimmy Carter seconded. All directors present voted in favor.

Executive Director Davis advised the Board that the financial audit was scheduled for March 4 & 5, 2024.

VI. Information Items:

a. Director's Report: Down one position, and one new hire starting at end of the month. Conducting interviews as qualified applicants come in.

b. Training: Two employees scheduled for EMD training.

VII. Old Business:

a. Radio/CAD: Still working with agencies on getting mapping downloaded into their programs. Ray County 911 has received radio releases from 4 of 17 agencies, so far.

b. Building Committee Report: Nothing to report.

c. Inter-Agency Committee: Nothing to report.

d. Marketing: The Board reviewed the monthly social media analytics report from Wayfarer Creative.

IX. New Business:

a. Job Descriptions: Previous job descriptions for Executive Director and Assistant Director were presented to the Board. Chairman Harris appointed Jimmy Carter, Matt Nolker, and Perry Vandiver to a committee to meet with executive staff and update the descriptions.

b. Any additional new business to be address: None

X. Public Comment: Lawson Police Chief Bruce Summa discussed grant writing and suggested the Board look into contracting with a grant writer.

XI. Closed Session pursuant to RSMo 610.021 subsection one, three and thirteen: None.

XI. Motion to Adjourn: Jimmy Carter motioned to adjourn the meeting. Gene Nolker seconded. All board members present voted in favor. The meeting was adjourned at 6:53 pm.

XII. Next Board Meeting: February 22, 2024 at 6:30 pm.