

*Unofficial until approved at the May 2024 Meeting*

Ray County 911 Board Meeting Minutes

April 25, 2024

- I. **Call to order:** Paul Harris called the meeting to order at 6:30 p.m.
- II. **Roll Call:** Attending were Paul Harris; chairman, Chad Burnine; secretary, Jimmy Carter; treasurer, Perry Vandiver, Gene Nolker, Pete Oulman, Matt Nolker, Director Kim Davis and Assistant Director Amanda Collins.
- III. **Approval of Agenda:** Jimmy Carter made a motion to approve the agenda, second by Perry Vandiver and was approved with a unanimous vote of the Board.
- IV. **Approval of Minutes:** Matt Nolker made a motion to approve the March 2024 minutes, second by Perry Vandiver and was approved by unanimous vote of the Board.
- V. **Financial Report:**
  - a. Approval of Financial Report – Jimmy Carter made a motion to approve the March 2024 financial report, second by Gene Nolker and was approved with a unanimous vote of the Board.
  - b. Audit – An additional correction was noted on page 9 of the audit under Note 7: Budget; The second sentence should have tax revenue in place of water sales. Jimmy Carter made a motion to approve the audit with the corrected changes, second by Matt Nolker and was approved by a unanimous vote of the Board.
- VI. **Information Items:**
  - a. Director Report – Employee's – Director Davis reported hired 1 full time and currently fully staffed.
  - b. Training – Director Davis reported 1 completed EMD and she and Amanda returned from conference on June 18<sup>th</sup> – conference was very informative.
  - c. Information – Discussion was had by the board on adding another dispatch position in attempt to keep personnel trained and ready when one departs. Matt Nolker made a motion to add 1 full time dispatcher position and to adjust the budget accordingly, second by Jimmy Carter and was approved with a unanimous vote of the board.
- VII. **Old Business:**
  - a. Radios and Cad – Nothing to report.
  - b. Building Committee Report – Matt Nolker spoke to WSKF architects and Olsson about the sewer line install, soil test, and survey. Preparing work order for May meeting.
  - c. Inter-Agency Committee – Nothing to report.

- d. Marketing – Nothing new to report, Director Davis reported Kelsie Lauck is doing an amazing job.
- e. Job Descriptions – Committee has not met, nothing to report.
- f. Building Repairs – Steve Smith still has us scheduled for repairs, Director Davis will follow up.

**VIII. New Business:**

- a. Election of Officers – Perry Vandiver made a motion to keep the current officers in place: Paul Harris, Chairman; Jimmy Carter, Treasurer and Chad Burnine, Secretary. Motion seconded by Matt Nolker and was approved with a unanimous vote of the board.
- b. Any additional new or old business that needs to be addressed – Discussed the status of Ray County warrant entries. Director Davis advised they are getting entries caught up and the dispatchers have done a great job.

**IX. Public Comment (2-minute limit per citizen):** None

**X. Closed Session pursuant to RSMo 610.021 subsection one, three and thirteen:** None

**XI. Motion to Adjourn:** Jimmy Carter made the motion to adjourn the meeting and seconded by Perry Vandiver and was approved by a unanimous vote of the Board. Meeting adjourned at 6:49 p.m.

**Next Board Meeting:** Thursday May 23<sup>rd</sup>, 2024, at 6:30 p.m.