

Unofficial until approved at the January 2024 Meeting

Ray County 911 Board Meeting Minutes

December 27, 2023

- I. **Call to order:** Paul Harris called the meeting to order at 6:30 p.m.
- II. **Roll Call:** Attending were Paul Harris, president; Chad Burnine, secretary; Jimmy Carter, treasurer; Perry Vandiver, Matt Nolker (via zoom), Gene Nolker, Lee O'Dell Director Kim Davis, and Assistant Director Amanda Collins. Absent were none.
- III. **Approval of Agenda:** Gene Nolker made a motion to approve the agenda, second by Jimmy Carter and was approved with a unanimous vote of the Board.
- IV. **Approval of Minutes:** Lee O'Dell made a motion to approve the November 2023 minutes, second by Jimmy Carter was approved with a unanimous vote of the Board.
- V. **Financial Report:**
 - a. Approval of Financial Report: Chad Burnine made a motion to approve the financial report, second by Perry Vandiver and was approved with a unanimous vote of the Board.
- VI. **Information Items:**
 - a. Director Report: Employee's – Director Kim Davis reported down 2 positions, reviewing resumes, and conducting interviews as qualified applicants come in.
 - b. Training: Kim Davis reported 1 passed EMD training, 2 completed MULES and 40-hour basic training.
- VII. **Old Business:**
 - a. Radio / CAD – Kim Davis reported letters explaining transfer of radios/equipment have been sent to the agencies. Wood Heights P.D. was just sent as it took extra time to find out their correct mailing address. Out of the agencies that received the letters Kim Davis reported the comments were positive.
 - b. Building Committee Report – Nothing new to report.
 - c. Inter-Agency Committee – Nothing new to report.
 - d. Marketing – Kelise Lauck spoke to the board and reported new information continues to go out. Kelsey reported she will take over management of the 911 website at the first of the 2024 calendar year.
- VIII. **New Business:**
 - a. Any additional new or old business that needs to be addressed.
 - i. Under Old Business the transfer of warrants to the Ray County Sheriff's Office was discussed. Kim Davis reported the transfer of the hard paper copies would

take place on January 2, 2024, at 10:00 a.m. at the 911 building. The board asked Director Davis to give a courtesy call informing the Ray County Commissioners as well.

- IX. Public Comment (2-minute limit per citizen):** None
- X. Closed Session pursuant to RSMo 610.021 subsection one, three and thirteen:** Jimmy Carter made the motion to enter closed session, second by Lee O'Dell and was passed by unanimous roll call vote of the Board. The Board entered closed session at 6:42 p.m. Present were Paul Harris, Chad Burnine, Perry Vandiver, Jimmy Carter, Gene Nolker (via secured zoom), Matt Nolker and Lee O'Dell. No other votes were taken except to end the closed session. Matt Nolker made the motion to come out of closed session, second by Lee O'Dell and was passed by unanimous roll call vote on the Board. The Board came out of closed session at 7:01 p.m.
- XI. Motion to Adjourn:** Lee O'Dell made the motion to adjourn the meeting and seconded by Jimmy Carter and was approved by a unanimous vote of the Board. Meeting adjourned at 7:05 p.m.

Next Board Meeting: January 26th, 2024, at 6:30 p.m.