

Unofficial until approved at the September 2026 Meeting

Ray County 911 Board Meeting Minutes

August 27, 2026

- I. **Call to order:** Paul Harris called the meeting to order at 6:30 p.m.
- II. **Roll Call:** Attending were Paul Harris, President; Jimmy Carter, Treasurer; Gene Nolker, Perry Vandiver, Matt Nolker, Pete Oulman, Board Attorney Jennifer Snider, Director Kim Davis, and Assistant Director Amanda Collins. Chad Burnine, Secretary, was absent.
- III. **Approval of Agenda:** Jimmy Carter made a motion to approve the agenda, second by Gene Nolker and was approved with a unanimous vote of the Board.
- IV. **Approval of Minutes:** Perry Vandiver made a motion to approve July 2026 minutes, second by Pete Oulman and was approved with a unanimous vote of the Board.
- V. **Financial Report:**
 - a. Approval of Financial Report: Matt Nolker made a motion to approve the financial report, second Perry Vandiver and was approved with a unanimous vote of the Board.
 - b. MOSIP: Written report was attached for board information.
 - c. BOK: Written report was attached for board information.
 - d. A motion was made to accept the MOSIP and BOK reports by Matt Nolker, seconded by Gene Nolker and was approved with a unanimous vote of the Board.
- VI. **Information Items:**
 - a. Director Report – Employees: Director Kim Davis reported down One (1) dispatcher position. Three (3) current dispatchers have completed EFD.
 - b. 911 Call Report: Written report was attached for board review of call volume, which reflected that the Center processed 688 calls in July, 2026, which was above the national average.
- VII. **Old Business:**
 - a. Analog Radios / Move: Bryce Heisey from Commenco is still worked on a revised quote for the installation of new analog radios in the new 911 dispatch center, replacing the old outdated system currently in use. The revisions include the cost of licensing software and the physical relocation and installation of the equipment.
 - b. Fitch and Associates: Mike Poyner from this consult makes an oral report to the Board. He reports working with management and staff to best evaluate processes, and compliments the Board on its new facility as one that is well designed for current and future needs.

- c. Building Committee Report: Perry Vandiver reports: (1) that final grading is occurring; (2) that he is aware of standing water on part of the property and is communicating about that concern with the vendors; (3) a great deal of drywall installation and finishing is occurring. Additionally, a report and inspection from the Project Engineers, WSKF is presented to the Board.
- d. Inter-Agency Committee – discussion is had that there is no update and the Committee has been inactive for some time. President Harris requests that Director Davis remove this Agenda item moving forward.
- e. Marketing: Written report by Kelise Lauck was attached for the board to review.
- f. Job Descriptions: President Harris requests that Director Davis remove this Agenda item moving forward.

VIII. New Business:

- a. Financial Institutions. President Harris reports that a local financial institution has inquired as to providing services to the 911. Brief discussion is made. Matt Nolker suggests that the conversation be tabled for the time being, as the Board and the 911 employees have a lot on their plate related to moving into a new facility while continuing to run operations for the community.
- b. Request from Richmond School District. Board Member Chad Burnine reached out to the Assistant Superintendent of schools. The District seeks a new location for emergency relocation of students and staff, a plan that is required of all schools in Missouri. Board member discuss and agree that this is a service the Board and 911 should provide. Motion was made by Matt Nolker for the 911 to negotiate with the district to enter into a cooperative agreement that allows the District to locate evacuated students and staff on the grounds of the new 911 property and further moves to designate Chad Burnine as the Board member to assist in drafting an agreement to be brought back to the Board. Second by Pete Oulman.
- c. No additional new business is brought.

IX. Public Comment (2minute limit per citizen with 1 hour total for public comment): None

X. Closed Session pursuant to RSMo 610.021 subsection one, three and thirteen: Matt Nolker made the motion to enter closed session, second by Jimmy Carter and was passed by unanimous roll call vote of the Board. The Board entered closed session at 7:08 p.m. Present was Paul Harris, Jimmy Carter, Perry Vandiver, Gene Nolker, Matt Nolker, and invited parties are Director Davis, Assistant Director Amanda Collins and Fitch and Associates representative Mike Poynter and Board Attorney Jennifer Snider. At 7:34 p.m. Director Davis and Assistant Director Collins leave the meeting.

No other votes were taken except to end the closed session. Jimmy Carter made the motion to come out of closed session, second by Pete Oulman and was passed by unanimous roll call vote on the Board. The Board came out of closed session at 8:15 p.m.

XI. New business is re-opened.

- a. A Motion was made by Matt Nolker to approve two new job positions, with a description, related duties and qualifications: (1) Director of Administration; and (2) Director of Operations. Second by Pete Oulman. Unanimous approval. A second Motion was made by Matt Nolker to increase the salary offered for both new positions to \$85,000 per year, plus standard benefits currently offered to 911 employees. Second on this motion is made by Gene Nolker. Unanimous approval.
- b. The Director of Administration position was offered to Kim Davis, and Director of Operations position was offered to Amanda Collins. Written acceptance was requested by 5 p.m. on August 31, 2026.
- c. A Motion was made by Matt Nolker to issue an RFQ (Request for Qualifications) for on-call health screening and drug and alcohol testing service provider. Second by Perry Vandiver. Unanimous approval from the Board.

XII. Motion to Adjourn: Matt Nolker made the motion to adjourn the meeting and was seconded by Jimmy Carter and was approved by a unanimous vote of the Board. Meeting adjourned at 8:23 p.m.

Next Board Meeting: September 24th, 2026, at 6:30 p.m.